

NOTIFICATION OF TEACHER INITIATED SUSPENSION

TEACHER:

\_\_\_\_\_

NAME OF STUDENT:

\_\_\_\_\_

GRADE: \_\_\_\_\_

TIME: \_\_\_\_\_ DATE: \_\_\_\_\_

REMOVAL FROM:

- |   |             |           |
|---|-------------|-----------|
| <input type="checkbox"/> CLASS _____    | FROM: _____ | TO: _____ |
| <input type="checkbox"/> SUBJECT _____  | FROM: _____ | TO: _____ |
| <input type="checkbox"/> ACTIVITY _____ | FROM: _____ | TO: _____ |

REASON FOR REMOVAL:

\_\_\_\_\_  
\_\_\_\_\_

STUDENT'S RESPONSE:

\_\_\_\_\_  
\_\_\_\_\_

I certify that I reviewed with the student the reasons for the student's removal and gave the student an opportunity to respond to those reasons. I understand that I must ask the student's parent or guardian to attend a parent-teacher conference as soon as possible to discuss the student's removal.

\_\_\_\_\_  
Teacher Signature

The student was assigned to:

- in-school restriction
- in-school suspension
- detention
- \_\_\_\_\_

for the duration of the suspension.

\_\_\_\_\_  
Principal's Signature