

**DELAWARE CITY SCHOOLS**

**TORNADO DRILL INSTRUCTIONS**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Record of all tornado drills**

Month	Date	Hour	Time	No Evac.	Weather	Method of Alert	Comments
April							
May							
June							
July							

1301:7-7-07 Emergency Planning and Preparedness

(H) Section FM-708.0 Tornado Shelters in Schools

(1) FM-708.1 Pursuant to section 3737.73 of the Revised Code, principals or persons in charge of public or private primary and secondary schools or educational institutions having an average daily attendance of fifty or more pupils shall designate appropriate locations in their respective facilities to be used to shelter pupils in case of a tornado, tornado alert, or tornado warning. The designation of such locations shall be in accordance with the standards prescribed by the fire marshal, as set forth herein. However, nothing in these rules shall be construed as requiring a school or institution to construct or improve a facility or area thereof for use as a tornado shelter, or to install a tornado alarm system.

(2) FM-708.2 Specific safety requirement:

- (a) The fire alarm system shall not be used to alert building occupants of a tornado, tornado alert, or tornado warning.
- (b) The principal or person in charge of the school shall submit a clear, comprehensive, detailed, and legible drawing to the local fire official, showing the building floor plan(s), and designated tornado shelter area(s). Each room or area shown on the plan shall be clearly indicated as to its particular use.
- (c) The drawing required by paragraph (H)(2)(b)(FM-708.1) of this rule, shall be submitted to the local fire official for his information. A copy shall be maintained in the office of each school, for examination by the fire safety inspector.
- (d) Tornado drills shall be conducted at least once a month whenever school is in session during the tornado season. For the purpose of this rule, "tornado season" is the period from the first day of April to the last day of July. A record of such drills shall be maintained in the office of each school for examination by the fire safety inspector.

(e) The occupancy of modular classroom facilities shall be moved out of such facilities and to the designated tornado shelter area(s) in the event of a tornado, tornado alert, or tornado warning.

(f) Each local fire official conducting the annual inspection of each school or institution shall be designated pursuant to section 3737.73(C) of the Revised Code to verify compliance with the tornado safety provisions of this rule

3737.73 Fire Drills and Tornado Drills, Educational Occupancies

(A) No principal or person in charge of a public or private school or educational institution having an average daily attendance of fifty or more pupils, and no person in charge of any children's home or orphanage housing twenty or more minor persons, shall willfully neglect to instruct and train such children by means of drills or rapid dismissals at least once a month while such school, institution, or children's home is in operation, so that such children in a sudden emergency may leave the building in the shortest possible time and without confusion. In the case of schools, no such person shall willfully neglect to keep the doors and exits of such buildings unlocked during school hours. The fire marshal may order the immediate installation of necessary fire gongs or signals in such schools, institutions, or children's homes and enforce this section.

(B) In conjunction with the drills or rapid dismissals required by division (A) of this section, principals or persons in charge of public or private primary and secondary schools, or educational institutions, shall instruct pupils in safety precautions to be taken in case of a tornado alert or warning. Such principals or persons in charge of such schools or institutions shall designate, in accordance with standards prescribed by the fire marshal, appropriate locations to be used to shelter pupils in case of a tornado, tornado alert, or warning.

(D) The fire marshal or his designee shall issue a warning to any person found in violation of division (A) or (B) of this section. The warning shall indicate the specific violation and a date by which such violation shall be corrected. No person shall fail to correct violations by the date indicated on a warning issued under this division.

3737.99 Penalties for Violations

(F) Whoever violates division (D) of section 3737.73 of the Revised Code shall be fined not less than five nor more than twenty dollars.