

CHECKLIST FOR TRIPS

The following items should be confirmed prior to the start of any field or other District-sponsored trip.

\_\_\_\_\_ 1.        **Approved Field Trip Request** (2340 F1)

\_\_\_\_\_ 2.        **Properly Certified Driver**

\_\_\_\_\_ 3.        **Parental Consent** (2340 F2)

\_\_\_\_\_ 4.        **Medical Emergency Release Forms** (5341 F1)

One for each student - - in the possession of person in charge of groups

\_\_\_\_\_ 5.        **Safe Vehicle in Good Running Order**

\_\_\_\_\_ 6.        **First Aid Supplies**

\_\_\_\_\_ 7.        **Equipment and Supplies**

\_\_\_\_\_ 8.        **Food and Water** (if applicable)

\_\_\_\_\_ 9.        **Visiting Agreements and Permits** (if applicable)