

PERMISSION TO USE/INSTALL PERSONAL SOFTWARE

I wish to install/use the following personal software on

- a Board-issued personal communication device.
- the District Network.

NAME AND DESCRIPTION OF THE SOFTWARE:

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PURPOSE OF THE SOFTWARE USE:

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I have attached the licensing agreement and proof of ownership authorizing me to use this software.

\_\_\_\_\_  
Printed Name of Staff Member or Student

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

.....  
For Office Use Only

Proof of Ownership     Licensing Agreement Submitted

Request is     Approved     Denied

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Position

For approved requests:  
Date Software Installed: \_\_\_\_\_  
Date Software Removed: \_\_\_\_\_