

(33) FACILITY EMERGENCIES - MAJOR FIRE/EXPLOSION

Pre-Plan Action	Immediate Action	Follow-Up Action
* Conduct evacuation drills ten (10) per year, two (2) within the first two (2) weeks of school.	* Administration shall immediately call 911.	* Damage assessment report.
* Evaluate and update evacuation plans after each evacuation drill.	* Sound the alarm and evacuate.	* Complete clean-up of facility.
* Contact local fire department, have them do pre-plan of facility.	* Initiate nearest fire pull station.	* Prepare written notification/letter to be sent to parents.
* Contact District fire marshal for any assistance with pre-plan.	* All students and employees are to be moved to safe locations and accounted for.	* Prepare after action report, forward to Area Superintendent, and Office of Safety Management.
* Support Appendix #71 - Emergency Phone Numbers.	* Administration stands by to communicate with fire department.	* Support Appendix #70 - Chain of Command.
* Support Appendix #80 - Sample Letters/Memos and Sample Media Statement.	* Describe location, conditions, and actions being taken.	* Support Appendix #77 - Record Keeping Process and Procedures for Critical Incident Response Reports and Training Documentation.
* Support Appendix #81 - Victim Log Sheet.	* PERSON ON FIRE: smother fire by rolling victim on ground by water deluge, or as last resort by dry chemical fire extinguisher.	* Critique incident.
* Support Appendix #88 - Workers' Compensation Injury Reporting.	* WARNING - DO NOT:  - use water on electrical fires  - attempt to fight fires involving toxic chemicals or strong oxidizers  - attempt to fight fires involving explosives	

Pre-Plan Action

Immediate Action

Follow-Up Action

- \* Contact District personnel: Public Information Officer, Area Superintendent, and Office of Public Safety.

**Refer to Appendix B - "Discovery, Reporting, and Control of Fires" in the "Comprehensive Safety and Health Program" plan - School Board of Brevard County, dated July 1, 1997.**

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